

REPORT TO: Mayor and Members of Council

PREPARED BY: Greg Vandenheuvel, Director of Fire and Emergency Services

DEPARTMENT: Fire and Emergency Services Department

DIVISION: Fire Department

MEETING DATE: July 16, 2025

SUBJECT: Renewal of Fire Prevention Service Agreement

PROPOSED MOTION

That Council direct the Mayor and the Clerk to execute the Middlesex Centre Fire Prevention Service Agreement

STAFF RECOMMENDATION

That the service agreement with Middlesex Centre to provide inspection and investigation services be renewed.

EXECUTIVE SUMMARY

This report outlines the Municipality's responsibilities to provide fire prevention services by way of a written agreement with Middlesex Centre, providing a reasonable means of meeting these legislated requirements.

LINK TO STRATEGIC PRIORITIES

Fiscal Responsibility By seeking fiscal sustainability by balancing service needs, demands, and growth

BACKGROUND

The three year agreement with Middlesex Centre to provide fire prevention inspection and investigation services to North Middlesex expires in September 2025.

This new agreement maintains all of the terms of the previous agreement with the only change being section 9 which includes a provision for extending this agreement for a further two years.

DISCUSSION

Middlesex Centre has provided this service for over five years.

Though the Fire Master Plan identified that Inspection services should be provided directly by North Middlesex, funding for a new position was not included in the 2025 budget.

Should funding be provided in the future, the agreement allows for early termination with 120 days notice.

FINANCIAL

There was a modest \$3,000 increase to the budget for this service in 2025 bringing the expected cost to \$33,000.

ATTACHMENT

Prepared By: **Greg Vandenheuvel, Director of Fire and Emergency Services**

Reviewed By: Ralph D'Alessandro, Director of Finance /Treasurer

Approved By: Carolyn Tripp, Chief Administrative Officer