

**REPORT TO:** Mayor and Members of Council

**PREPARED BY:** Sam Shannon, Director of Infrastructure and Operations

**DEPARTMENT:** Infrastructure & Operations

**DIVISION:** Public Works

**MEETING DATE:** July 16, 2025

**SUBJECT:** Report DIO-46-2025 – Parkhill Cemetery Drainage Improvement  
– Contract Award Update

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### **PROPOSED MOTION**

THAT Council receives Report DIO-46-2025 regarding the “Parkhill Cemetery Drainage Improvement – Contract Award Update” for information.

### **STAFF RECOMMENDATION.**

THAT Council receives Report DIO-46-2025 regarding the “Parkhill Cemetery Drainage Improvement – Contract Award Update” for information.

### **EXECUTIVE SUMMARY**

This report provides information to Council on the award of IO-10-2025 for Parkhill Cemetery Drainage Improvement to McCann Redi-Mix, in the amount of \$89,683.58 including HST. The tender was issued to fix drainage problems at the Parkhill Cemetery. The project includes construction of a stormwater system to help manage water flow and prevent flooding in Parts 6 and 7 of the cemetery. The tender closed on July 10, 2025, and after evaluation, McCann Redi-Mix was identified as the selected contractor based on their lowest priced submission and best overall value to the Municipality within the available project budget. The project is scheduled for completion by November 30, 2025, and will be funded through approved capital budget.

### **LINK TO STRATEGIC PRIORITIES**

**Staff, Culture, Work Environment By providing high-quality public services**

**Fiscal Responsibility By seeking fiscal sustainability by balancing service needs, demands, and growth**

**BACKGROUND**

Based on ongoing flooding issues and continued resident complaints, Staff engaged R. Dobbin Engineering to complete the detailed design for construction of storm infrastructure within the Parkhill Cemetery, explicitly Plan 6 and Plan 7.

The 2025 Capital Budget for the Infrastructure and Operations Department includes funding for Parkhill Cemetery Drainage Improvements.

Staff issued a public tender for the Parkhill Cemetery Drainage Improvement project, Contract IO-10-2025. The project is located at Lots 5 & 6, Concession 5, on the west side of Centre Road in the Municipality of North Middlesex. The scope of work includes the construction of stormwater management infrastructure to address drainage issues within the cemetery grounds.

The tender closed on July 10, 2025, at 11:00:00 a.m. local time.

**DISCUSSION**

The Municipality received multiple submissions for RFT IO-10-2025 by the deadline. Submissions were reviewed for compliance with submission requirements, completeness of documentation, conformance with specifications, and value for money within the available budget.

Details of the compliant submissions are as follows:

<b>Contractor</b>	<b>Price (Including HST)</b>
McCann Redi-Mix	\$89,683.58
Turf Drainage System Ltd.	\$109,743.34
All Season Excavating	\$169,420.90
Hisoganty Excavating Inc.	\$214,152.64

After thorough evaluation, Staff awarded the project to McCann Redi-Mix who is well known and capable of undertaking this type of project. Their submission met all mandatory requirements and provided the lowest price and overall best value to the Municipality,

within the \$95,000.00 budget envelope, inclusive of HST. Their bid includes all required components such as:

- Excavation and stockpiling of existing granular roadway material for reuse;
- Installation of HDPE storm pipes;
- Construction of a french drain system;
- Installation of a 450mm HDPE catch basin;
- Topsoil placement and hydroseeding; and
- Tree trimming and/or removal.

The contract stipulates that all work must be completed no later than November 30, 2025, with a 12-month maintenance period following completion.

### **FINANCIAL**

The approved 2025 Capital Budget amount for the IO-10-2025 for Parkhill Cemetery Drainage Improvement is \$95,000.00. The tender submission received from McCann Redi-Mix including HST is \$89,683.58, which is within the available project budget. This project will be paid for by the Municipality.

### **ATTACHMENT**

- Tender Document: IO-10-2025
- McCann Redi-Mix Submission

Prepared By: **Sam Shannon, Director of Infrastructure and Operations**

Reviewed By: **Ralph D'Alessandro, Director of Finance/Treasurer**

Approved By: Carolyn Tripp, Chief Administrative Officer