

**REPORT TO:** Mayor and Members of Council

**PREPARED BY:** Sam Shannon, Director of Infrastructure and Operations

**DEPARTMENT:** Infrastructure & Operations

**DIVISION:** Public Works

**MEETING DATE:** July 16, 2025

**SUBJECT:** Report DIO-43-2025 – 2025 Curb and Sidewalk Program  
– Contract Award

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### **PROPOSED MOTION**

THAT Council receives Report DIO-43-2025 regarding the “2025 Curb and Sidewalk Program – Contract Award” for information;

AND THAT Council directs Staff to award the Tender Contract IO-08-2025 for the 2025 Curb and Sidewalk Program to 2618018 Ontario Inc. o/a D. Rock Paving, in the amount of \$110,000.00 (including HST);

AND THAT the Mayor and Clerk be authorized to sign all necessary documentation.

### **STAFF RECOMMENDATION.**

THAT Council receives Report DIO-43-2025 regarding the “2025 Curb and Sidewalk Program – Contract Award” for information;

AND THAT Council directs Staff to award the Tender Contract IO-08-2025 for the 2025 Curb and Sidewalk Program to 2618018 Ontario Inc. o/a D. Rock Paving, in the amount of \$110,000.00 (including HST);

AND THAT the Mayor and Clerk be authorized to sign all necessary documentation.

### **EXECUTIVE SUMMARY**

This report recommends the award of Tender IO-08-2025 for the 2025 Curb and Sidewalk Program to 2618018 Ontario Inc. o/a D. Rock Paving (D. Rock Paving), in the amount of \$110,000.00 including HST. The tender was issued to address damaged or deteriorating

sidewalk and curb segments throughout the Municipality of North Middlesex as part of its annual infrastructure renewal program. The project scope includes the removal and replacement of sidewalk panels exhibiting slab cracks, surface discontinuities, low spots, trip hazards, and accessibility deficiencies, as well as 30 meters of curb replacement. All work is to comply with AODA, OPSS, and Minimum Maintenance Standards.

The tender closed on June 24, 2025, and after evaluation, D. Rock Paving was identified as the preferred proponent based on their submission of the highest volume of compliant work within the fixed \$110,000.00 budget. Their bid includes all required components such as 32 MPa concrete installation, traffic control, and full site restoration. Although the Municipality has no prior experience with D. Rock Paving, reference checks confirmed their capability to deliver the work within the required scope and schedule. The project is scheduled for completion by October 31, 2025, and will be funded through approved operating budget.

### **LINK TO STRATEGIC PRIORITIES**

**Staff, Culture, Work Environment** By providing high-quality public services

**Fiscal Responsibility** By seeking fiscal sustainability by balancing service needs, demands, and growth

**Quality of Life, Recreation, Parks, and Culture** By creating and maintaining high-quality public spaces and promote aging in place in the community

### **BACKGROUND**

The 2025 Operations Budget for the Infrastructure and Operations Department includes funding for replacement of damaged or deteriorated curb and sidewalk segments throughout the Municipality. These improvements form part of the annual curb and sidewalk program, are in alignment with Minimum Maintenance Standards, and align with Council's goals for pedestrian safety, accessibility, and infrastructure renewal.

Following sidewalk inspection completion in May, a Request for Tender (RFT IO-08-2025) was publicly issued for the "2025 Curb and Sidewalk Program," which includes removal and replacement of identified sidewalk panels and curbs throughout the Municipality. The tender included provisions for accessibility upgrades, tactile plates, and AODA compliance. The scope of work was structured to allow bidders to demonstrate how much work could be completed within the fixed budget of \$110,000.00 (inclusive of HST).

The specific scope of work included in the RFT comprises the following estimated quantities of replacement panels per type:

- SCIS (Sidewalk Slab Cracks) – 2 panels per location, totaling 82 locations;
- SSD (Surface Discontinuity) – 1 panel per location, totaling 85 locations;
- LS (Low Spot) – 4 panels per location, totaling 99 locations;
- SETH (Sidewalk Trip Hazard) – 4 panels per location, totaling 35 locations; and
- SAI (Sidewalk Accessibility Improvement) – 2 panels per location, totaling 7 locations.

In addition to sidewalk replacements, the contract includes the replacement of approximately 30 metres of barrier or rollover curb, including site preparation, traffic control, full restoration (e.g., sod and driveways), and compliance with all applicable AODA and OPSS standards.

The tender closed on June 24, 2025, at 2:00:00 p.m. local time.

## **DISCUSSION**

The Municipality received multiple submissions for RFT IO-08-2025 by the deadline. Submissions were reviewed for compliance with submission requirements, completeness of documentation, conformance with specifications, and value for money within the available budget. One (1) submission received was deemed as non-compliant and therefore was not considered any further. Details of the compliant submissions are as follows:

<b>Sidewalk Work</b>				
<b>No</b>	<b>Code</b>	<b>Municipality Count</b>	<b>2618018 Ontario Inc. o/a D Rock Paving Submission</b>	<b>Dufferin Construction Company</b>
1	Sidewalk Slab Cracks (SCIS)	82	18	14
2	Sidewalk Surface Discontinuity (SSD)	85	10	13
3	Sidewalk Low Spot (LS)	99	28	13
4	Sidewalk Trip Hazard (SETH)	35	8	6
5	Sidewalk Accessibility Area (SAI)	7	1	1
<b>Curb Work</b>				

No	Description	Municipality County	2618018 Ontario Inc. o/a D Rock Paving Submission	Dufferin Construction Company
1	Curb replacement	30m	30m	30m

After thorough evaluation, and subsequent reference checking, D. Rock Paving has been identified as the preferred proponent. Their submission met all mandatory requirements and provided the highest quantity of compliant work deliverable within the \$110,000.00 budget envelope, inclusive of HST. Their bid includes all required components such as:

- Removal and replacement of sidewalk panels with 32 MPa concrete;
- Barrier and/or rollover curb replacement;
- Traffic control as per Book 7 of the Ontario Traffic Manual;
- AODA-compliant installations including tactile plates; and
- All restoration work (sod, driveways, etc.).

The contract stipulates that all work must be completed no later than October 31, 2025, with a 12-month maintenance period following completion. While Staff do not have direct experience with D. Rock Paving, reference checks has suggested that they are capable of completing this work within the allocated budget and timeframe, to the Municipality's satisfaction.

### **FINANCIAL**

The approved 2025 Operating Budget amount for the 2025 Curb and Sidewalk program is \$120,000.00 which was intended to be utilized for both externally contracted works and internal repairs. Based on lack of available Staff time, \$110,000.00 of this budget has been allocated to the externally contracted portion of these works.

This will be included as part of future budget variance reporting.

### **ATTACHMENT**

- Tender Document: IO-08-2025
- D. Rock Paving Submission

Prepared By: **Sam Shannon, Director of Infrastructure and Operations**

Reviewed By: **Ralph D'Alessandro, Director of Finance/Treasurer**

Approved By: Carolyn Tripp, Chief Administrative Officer