

**REPORT TO:** Mayor and Members of Council

**PREPARED BY:** Joanne Sadler, Drainage Superintendent

**DEPARTMENT:** Infrastructure & Operations

**DIVISION:** Drainage

**MEETING DATE:** July 16, 2025

**SUBJECT:** Report DIO-51-2025 – Request for Drain Minor Improvement to a Major Improvement – Mud Creek Drain

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### **PROPOSED MOTION**

THAT Council receives Report DIO-51-2025 regarding “Notice of Request for Drain Major Improvement – Mud Creek Drain” according to Section 78 (1.1) of the *Drainage Act* for information;

AND THAT Council receive the “Notice of Request for Drain Major Improvement – Mud Creek Drain” according to Section 78 (1.1) of the *Drainage Act*.

### **STAFF RECOMMENDATION**

THAT Council receives Report DIO-51-2025 regarding “Notice of Request for Drain Major Improvement – Mud Creek Drain” according to Section 78 (1.1) of the *Drainage Act* for information;

AND THAT Council receive the “Notice of Request for Drain Major Improvement – Mud Creek Drain” according to Section 78 (1.1) of the *Drainage Act*.

### **EXECUTIVE SUMMARY**

A petition requires consideration within thirty (30) days after the filing of the petition under the *Drainage Act*, Section 5 (1). R. Dobbin Engineering Inc. has previously been appointed to this project.

### **LINK TO STRATEGIC PRIORITIES**

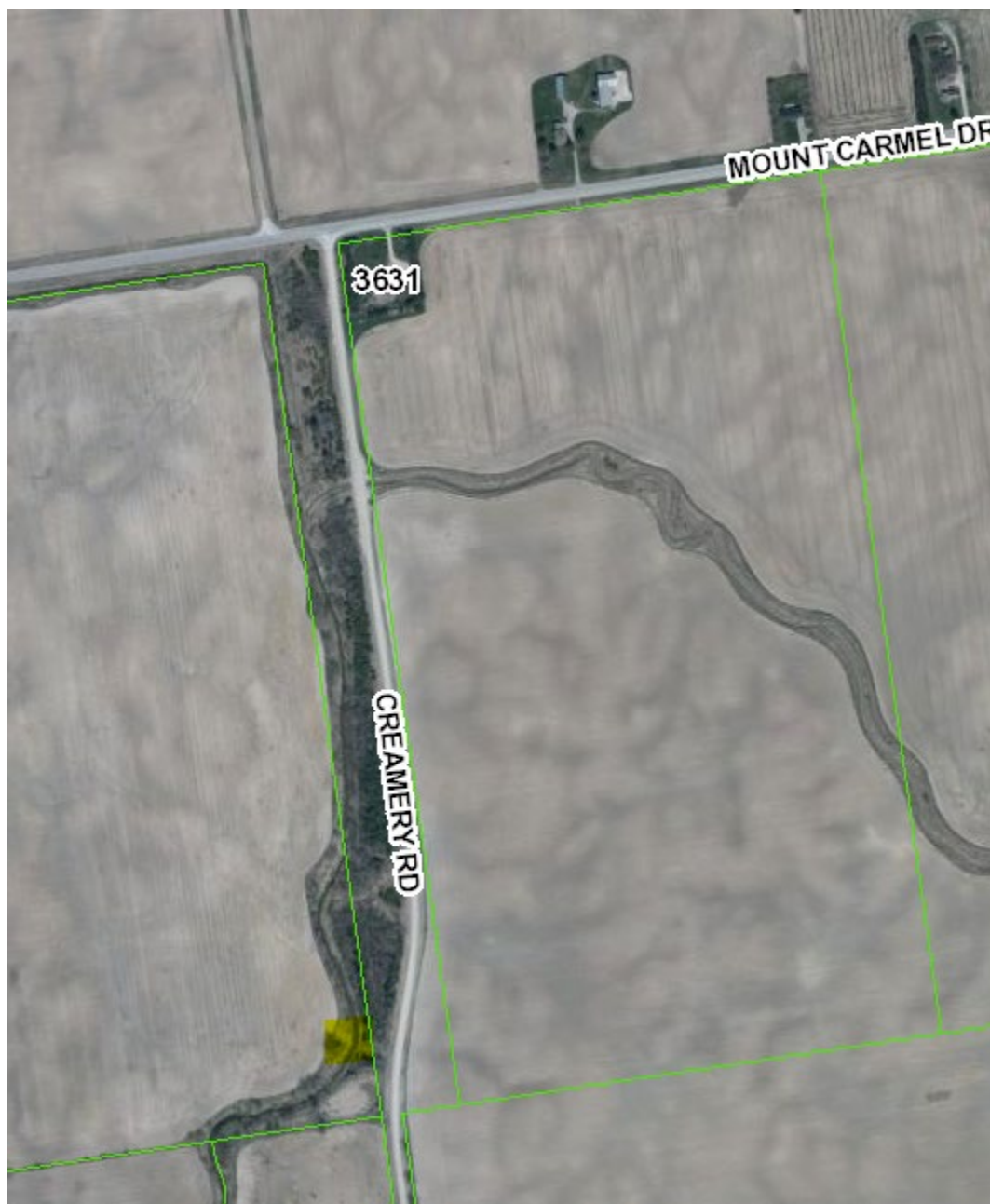
**Fiscal Responsibility By seeking fiscal sustainability by balancing service needs, demands, and growth****BACKGROUND**

An entrance/drain crossing has been requested by the owner(s) of Concession NB, Lot 21 & W Pt. Lot 20 in former McGillivray Township.

At the Council Meeting on October 16, 2024, a Notice of Request for Drain Minor Improvement was approved by Council. At that same Council Meeting, R. Dobbin Engineering Inc., was appointed as Engineer to the project. Since that time, the engineer has been on the site, and it was determined that the entrance off Mount Carmel Drive does not count as a crossing on the open ditch. The entrance meets at the top of the ditch and does not completely cross the ditch, therefore the Minor Improvement request for a secondary access does not qualify under a Minor Improvement. A Notice of Request for Drain Major Improvement is required to have the requested entrance off Creamery Road.

An On-Site meeting was held January 27, 2025, and there were no further concerns or requests at that time.

The approximate location of the requested drain location is highlighted yellow in the below image:



## **DISCUSSION**

A petition requires consideration within thirty (30) days after the filing of the petition under the *Drainage Act*, Section 5 (1). R. Dobbin Engineering Inc. has previously been appointed to this project.

## **FINANCIAL**

Costs for these types of projects are preapproved in the 2025 Budget on the basis that the costs will be recovered from the assessed landowners.

**ATTACHMENT**

- Notice of Request for Drain Major Improvement

Prepared By: **Joanne Sadler, Drainage Superintendent**

Reviewed By: Sam Shannon, Director of Infrastructure and Operations

Reviewed By: Ralph D'Alessandro, Director of Finance /Treasurer

Approved By: Carolyn Tripp, Chief Administrative Officer