

REPORT TO: Mayor and Members of Council

PREPARED BY: Sam Shannon, Director of Infrastructure and Operations

DEPARTMENT: Infrastructure & Operations

DIVISION: Public Works

MEETING DATE: January 22, 2025

SUBJECT: Report DIO-01-2025 – Renewal of Services Agreement with Entegrus Powerlines Inc.

PROPOSED MOTION

THAT Council receives Report DIO-01-2025 regarding “Renewal of Services Agreement with Entegrus Powerlines Inc.” for information;

AND THAT Council enter into a Services Agreement with Entegrus Powerline Inc.

STAFF RECOMMENDATION

THAT Council receives Report DIO-01-2025 regarding “Renewal of Services Agreement with Entegrus Powerlines Inc.” for information;

AND THAT Council enter into a Services Agreement with Entegrus Powerline Inc.

EXECUTIVE SUMMARY

As of June 1st, 2021, the Municipality of North Middlesex (Municipality) entered into a Services Agreement with Entegrus Powerline Inc. (Entegrus) with a set term of June 1, 2021, to December 31, 2024. Staff are recommending renewal of the Services Agreement with Entegrus Powerline Inc. that includes a term covering January 2025 to December 2028 to provide streetlight maintenance services.

LINK TO STRATEGIC PRIORITIES

Leadership: To Create a Positive, Open Organizational Culture By Providing High Quality Public Services

Plans: To Support Robust Industrial, Commercial and Residential Growth By Developing A Safe And Secure Municipality

BACKGROUND

The Municipality currently owns, operates, and maintains roughly 500 streetlights. Although the operations and maintenance of these streetlights is a Municipality responsibility, the actual maintenance of this infrastructure has been performed by a third-party contractor, Entegrus, for many years. This relationship was formalized in 2021 through a Services Agreement.

DISCUSSION

On December 31, 2024, the Services Agreement between the Municipality and Entegrus expired. Staff have worked in consultation with Entegrus for development of a new Services Agreement that includes the following maintenance services:

- Records management (includes additions & deletions);
- Response and arrangement for repairs;
- Repairs or replacement of lamps, photocells, ballast's, heads, lenses, wiring, deteriorated poles or standards and supply wires;
- Inventory management;
- Coordination in consultation with the Municipality for Capital Projects;
- Quarterly after-hours patrols (if requested);
- Analysis of existing conditions to verify appropriate lighting levels in compliance with standards and requirements;
- Assist in response to customer inquiries regarding lighting levels and streetlight placement;
- Provide inspection for streetlight installations done by others before connection;
- Coordinate with Hydro authorities and ESA regarding approvals and connections; and
- Provide the Municipality with an annual list of repairs and upgrades for both budgetary and planning purposes.

FINANCIAL

The costs associated with the Services Agreement will continue to be funded by the annual operating budget (Streetlighting Maintenance). While the 2025 budget is still under

development, current budget expenditure being carried forward based on historical spending is approximately \$45,000. Budget for years 2026, 2027, and 2028 will be addressed as part of each year's respective budget development based on previous years expenditure, consultation with Entegrus, and anticipated infrastructure assumption.

ATTACHMENT

- Entegrus Powerline Inc. – Services Agreement (2025-2028)

Prepared By: **Sam Shannon, Director of Infrastructure and Operations**

Approved By: Carolyn Tripp, Chief Administrative Officer