



**MUNICIPALITY OF NORTH MIDDLESEX  
REGULAR MEETING  
AGENDA**

**Wednesday, May 6, 2026**

**6:00 p.m.**

**Click on the link below for viewing the Open Meeting  
[North Middlesex You Tube Channel](#)**

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**1. CALL TO ORDER**

**2. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5* requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter. Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

**3. MINUTES OF PREVIOUS MEETINGS**

3.1 Meeting Minutes for April 22 2026 Regular Council Meeting

**Recommended Motion:**

**That the attached minutes be approved as presented**

**Recommended Motion:**

**THAT Regular Session recess to convene Public Meeting - Drainage as listed on the agenda.**

**4. PUBLIC MEETING - DRAINAGE**

4.1 Meeting to Consider - Brown Drain

1. Overview of work required – Engineer/ Drainage Superintendent
2. Questions from affected landowner, if any present
3. Inquire - if anyone in attendance would like to add or remove their name(s) from petition
4. Questions from Members of Council

4.2 Decision

**Recommended Motion:**

**THAT Council receives Report DIO-37-2026 regarding “Meeting to Consider Engineer’s Report – Brown Drain (2026)” for information;**

**AND THAT Council accepts the Final Report for the Brown Drain (2026), prepared by R. Dobbin Engineering Inc., dated April 9, 2026;**

**AND THAT the first sitting of the Court of Revision on behalf of the Brown Drain (2026) be scheduled to be held on June 3, 2026, at approximately 5:50p.m**

**Recommended Motion:**

**THAT Public Meeting - Drainage adjourn and be proceeded by Regular Session as listed on the agenda.**

**5. DELEGATIONS**

5.1 Middlesex Federation of Agriculture - MFA Update 2026

**6. DEPARTMENTAL REPORTS**

6.1 Report from Manager of Economic Development and Community Engagement - DEDCS-11-2026 - CIP Application located at 242 Ardross St.

**Recommended Motion:**

**THAT Council receives Report DEDCS-11-2026 regarding “CIP Application – 242 Ardross Street ARU” for information;**

**AND THAT Council award the owners of 242 Ardross Street, Parkhill, \$10,000.00 toward the construction costs, \$356.79 toward planning and building fees, and \$1,050.00 toward the professional fees for their additional residential unit project.**

6.2 Report from Manager of Economic Development and Community Engagement - DEDCS -13-2026 CIP Application Located at 34077 Neil Rd.

**Recommended Motion:**

**THAT Council receives Report DEDCS-13-2026 regarding “CIP Application – 34077 Neil Road ARU” for information;**

**AND THAT Council deny the owners of 34077 Neil Road, Lucan, \$10,000.00 toward the construction costs, \$2,500.00 toward planning and building fees, and \$1,500.00 toward the professional fees for their additional residential unit project, as the project is outside the eligible areas identified within the North Middlesex Community Improvement Plan.**

- 6.3 Report from Director of Economic Development and Community Services - DEDCS-12-2026 Enhancing Access to Spaces for Everyone Grant

**Recommended Motion:**

**THAT Council receive the report DEDCS-12-2026 titled “Enhancing Access to Spaces for Everyone Grant” as information;**

**AND THAT Council direct staff to apply for the Enhancing Access to Spaces for Everyone Grant to install a paved pathway network in the Parkhill Sports Park.**

- 6.4 Report from Director of Corporate Services / Municipal Clerk - RTC Joint Compliance Audit Committee

**Recommended Motion:**

**THAT the 2026 Municipal Election - Joint Compliance Audit Committee report be received for information;**

**AND THAT Council adopt the By-Law to establish a Joint Middlesex County 2026 Election Compliance Audit Committee in accordance with the Municipal Elections Act, 1996, as amended.**

- 6.5 Report from Director of Corporate Services / Municipal Clerk - RTC North Middlesex Animal Control Award and Update

**Recommended Motion:**

**THAT Council receive this report for information;**

**AND THAT Council acknowledge the award of the contract for comprehensive animal control services to Southwest Middlesex Animal Shelter, at an estimated annual cost of \$30,000, for a one (1) year term commencing July 3, 2026, with optional renewal for up to two (2) additional two (2) year terms, in accordance with the Request for Proposal and the Municipal Procurement Policy.**

## **7. COMMITTEE REPORTS**

- 7.1 Lake Huron Primary Water Supply Joint Mgmt Board
- 7.2 ABCA (Cr. Cornelissen)
- 7.3 BWRA (Cr. Keogh)
- 7.4 EDAC (Cr. Irwin, Deputy Mayor Hodgins)
- 7.5 LSAC (Cr. Irwin, Deputy Mayor Hodgins)
  - 1. October 30 2025- Meeting Minutes
  - 2. April 28 2026 - LSAC Recommendations
- 7.6 Recreation Committee (Cr. Daigle, Cr. Nirta)
- 7.7 Policies Review Committee (Mayor Ropp, Deputy Mayor Hodgins, Cr. Daigle)
- 7.8 Fire Committee (Mayor Ropp, Cr. Cornelissen, Cr. Daigle)
- 7.9 OCWA Client Advisory Board (CAO)
- 7.10 Middlesex County OPP Detachment Board (Cr. Irwin)

**8. CORRESPONDENCE**

8.1 Parkhill Optimist Club Request

**9. OTHER AND URGENT BUSINESS**

**10. DEFERRED ITEMS FROM PREVIOUS MEETINGS**

10.1 North Middlesex Parking Enforcement Update  
(Director of Corporate Services / Municipal Clerk to follow up)

**11. COMMUNICATIONS (Including County Council Meeting Report)**

11.1 Conference Report - ROMA - Corporate Services, Economic Development, Human Resources

11.2 Conference Report - Infrastructure and Operations, Public Works - Good Roads

11.3 Middlesex County - North Middlesex 2025 Planning Summary Report

**12. CLOSED MEETING (Under Section 239 of the Municipal Act)**

**Recommended Motion:**

**That the Open Meeting adjourn to Closed Meeting**

**To receive information under the following exception:**

**(d) Labour Relations or Employee Negotiations - Contract Update**

**Past Minutes**

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**Recommended Motion:**

**That the Closed Meeting adjourn and return to Open Meeting at with/without the recommendations**

**14. READING OF THE BY-LAWS**

**Recommended Motion:**

**THAT By-laws 027 041 048 049 be read a first and second time**

**Recommended Motion:**

**THAT By-laws 027 048 049 be read a third and final time**

14.1 027 of 2026 - Establish an Election Compliance Audit Committee

14.2 041 of 2026 - Brown Drain  
(First and Second)

14.3 048 of 2026 - Interim CAO Appointment

14.4 049 of 2026 - Confirming

15. ADJOURNMENT

Recommended Motion:

That the Meeting adjourn at \_\_\_\_\_