



**MUNICIPALITY OF NORTH MIDDLESEX  
SPECIAL MEETING  
AGENDA**

Thursday, April 3, 2025

10:00 a.m.

Hybrid Meeting (both in person and electronic participation)

Click on the link below for viewing the Open Meeting  
[North Middlesex You Tube Channel](#)

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**1. NOTICE OF SPECIAL MEETING - BUDGET**

A Special Meeting, is being called to review the draft budget.

**2. CALL TO ORDER**

**3. DISCLOSURE OF PECUNIARY INTEREST**

*(Municipal Conflict of Interest Act – Section 5* requires any member of Council to declare a pecuniary interest and general nature thereof, prior to any consideration on that matter.

Where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act. The disclosures become part of a Public Registry as required under the Act.

**4. BUDGET DELIBERATIONS**

The Treasurer will present the budget for Council Consideration.

It is anticipated that beyond the staff recommendation, further resolutions relating to the Budget will be considered.

**Recommended Motion:**

**THAT** this report be accepted for information;

**AND THAT** Council accept the 2025 Draft Budget (as amended if applicable) as the 2025 Final Budget;

**AND THAT** staff be directed to prepare the 2025 levy by-law based on the 2025 Final Budget.

**5. CLOSED MEETING (Under Section 239 of the Municipal Act)**

**Recommended Motion:**

**That the Open Meeting adjourn to Closed Meeting at \_\_\_\_\_**

**To receive information under the following exception:**

**6. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**Recommended Motion:**

**That the Closed Meeting adjourn and return to Open Meeting at with/without the recommendations**

**7. ADJOURNMENT**

**Recommended Motion:**

**That the Meeting adjourn at \_\_\_\_\_**

**REPORT TO:** Mayor and Members of Council

**PREPARED BY:** Ralph D'Alessandro, Director of Finance/Treasurer

**DEPARTMENT:** Administration & Finance

**DIVISION:** Treasury

**MEETING DATE:** April 3, 2025

**SUBJECT:** 2025 Draft Budget

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### **PROPOSED MOTION**

THAT this report be accepted for information;  
AND THAT Council accept the 2025 Draft Budget (as amended if applicable) as the 2025 Final Budget;  
AND THAT staff be directed to prepare the 2025 levy by-law based on the 2025 Final Budget.

### **STAFF RECOMMENDATION**

THAT this report be accepted for information;  
AND THAT Council deliberate the proposed expenditures, estimated revenues and recommended transfers to and from reserves;  
AND THAT Council establish the approved values for the 2025 Final Budget.

### **EXECUTIVE SUMMARY**

The 2025 Draft Budget documents were distributed previously to allow Council time to review the data and ask for clarifications around the revised presentation of the various components. The document is broken into eight different sections to provide easy reference to each topic to be reviewed.

As presented, the 2025 Draft Budget requests \$9,392,325 for Taxation – Own Purposes which is a 5.17% increase in total dollars. Due to growth in the assessment roll, the corresponding increase required to the municipal portion of the levy rate would be 2.69%. The actual rate increase that ratepayers will see on their tax bills would include this value

plus those rate increases imposed by the County and the Province (for school board levies).

The 2025 Budget also requests authority to spend \$12,294,321 for Water – Wastewater operations and capital projects that are totally funded by non-levy revenues.

**LINK TO STRATEGIC PRIORITIES**

**Leadership: To Create a Positive, Open Organizational Culture With Open, Respectful and Responsible Leadership**

**Prosper: To Support Economic Strength, Foster Entrepreneurship And Attract Investment By Strengthening The Municipality's Long-Term Finances**

**BACKGROUND**

The Municipality of North Middlesex, as per the Municipal Act 2001, is empowered to create a balanced annual cash requirement budget which will inform the municipality’s required tax levy to be imposed on the ratepayers. This value will determine the rate to be charged on the assessment roll to provide the municipality with the funds required for the fiscal year’s activities.

Each year, senior management lead by the treasurer prepares the draft budget of the municipality’s financial needs for the coming fiscal year. This document is presented to council for their review and deliberations on the appropriate balance of services provided to versus taxes levied on the ratepayers.

**DISCUSSION**

Council is encouraged to ask questions of any member of Senior Management to clarify the amounts requested to spend or the values estimated as revenues to be received. The Treasurer will provide responses to questions relating to the levy rate, the debt position and the transfers to / from reserves.

Staff have reached out to their peers in surrounding municipalities and have confirmed the following increases in the municipality’s portion of the levy rate:

Southwest Middlesex	5.08%
Adelaide Metcalfe	4.66%
Strathroy Caradoc	4.59%
Lucan Biddulph	4.42%
Middlesex Centre	4.27%
Thames Centre	3.92%

Other municipalities in the area have not confirmed their rates but the information available online or in the media indicate that they have similar increase to those listed above (i.e. Lambton Shores 4.4% and Warwick 5.0%).

**FINANCIAL**

Establishes levy taxation, operation spending and capital project authority for 2025 fiscal year.

**ATTACHMENT**

**2025 Budget Book** Distributed by hand on March 27, 2025

Prepared By: **Ralph D'Alessandro, Director of Finance/Treasurer**

Approved By: Carolyn Tripp, Chief Administrative Officer